



TOWN OF UPTON, MASSACHUSETTS

PERSONNEL BOARD

Meeting Posting & Agenda

Details:

Board – Committee – Commission: Personnel Board
Meeting Day, Date, Time: Wednesday, May 21, 2014, 6:00 P.M.
Location: Training Room, Fire Station, 20 School Street

Agenda:

1. Call Meeting to Order / Review the Meeting Agenda
2. Approve Meeting Minutes of April 28, 2014
3. Approve Vouchers (payroll, longevity)
4. Review Applications and Qualify Candidates for the Treasurer/Collector Department Specialist position
5. Review Applications and Qualify Candidates for the DPW Laborer position
6. Approve Requisitions to Advertise for two Firefighter/Paramedic positions and an Animal Control Officer
7. Review status of Job Descriptions from the new Classification & Compensation Survey
8. Update from Town Manager/Personnel Coordinator
9. Future Meeting Date(s)
10. Other topics not reasonably anticipated by the Chairman 48 hours in advance
11. Adjournment

RECEIVED

By Kelly A McElreath at 5:54 pm, May 15, 2014

PERSONNEL BOARD

Michael Goodwin, Chairman
Debra Amorelli
Robert Carnegie
Thomas J. Giblin III
David Scribner

TOWN MANAGER

Blythe C. Robinson
One Main Street • Suite 1
Upton, MA 01568
T: 508.529.6901
F: 508.529.1010